Studio Sessions

goliath

Hello.

Thanks for choosing us to produce your video content.

We're excited at the prospect of working closely with you to produce some great video content to help grow your brand or business, which is why we'd like to take a moment to make clear what our Terms & Conditions are before you decide to engage our services.

Booking Terms & Conditions

Bookings & Fees

- The booking fee must be paid in full prior to the booking date.
- All <u>Studio Rules</u> must be followed by the client and their attendees. Failure to comply with the <u>Studio</u>
 Rules may result in the immediate shutdown of the studio, the client and their attendees asked to vacate
 the studio and all booking fees surrendered.

Cancellations

- Cancellations made within 7 days of the secured booking date will incur a cancellation fee equal to 50% of the booking fee.
- Cancellations made within 2 days of the secured booking date will incur a cancellation fee equal to 100% of the booking fee.
- If government-imposed restrictions prohibit us from accommodating a secured booking (i.e. Mandatory Covid-19 lockdowns), we will hold that booking fee for an alternate date to be used within 6 months of the original booking date.

Insurance

• The client and their attendees use our studio at their own risk. We take no responsibility for accidental or purposeful injury sustained to the client or their attendees.

Operating Hours

- Opening hours for secured studio bookings are 7am to 5pm.
- The studio is closed to the general public.
- Out of hours access may be available at an additional charge.

Parking

 At least 3 average car parks are available for the hirer and their attendees during standard operating hours.

Project Terms & Conditions

Licensing

- All final deliverables are *only* licensed for use for; internal/ external media presentations, non-commercial web usage and web-based advertising (including social-boosting campaigns).
- The ability to extend licensing for; cinema advertising, broadcasting (including TV and VOD) and replication for monetary distribution is available for an additional guoted fee.
- Failure to remain within the bounds of these agreed distribution platforms will instantly transfer all infringements and liabilities of copyrighted footage, music, stock footage, stock imagery or any other copyrighted assets contained within the project from Goliath Productions to the client.

Deliverables & Assets Ownership

- Goliath Productions maintains ownership of any preliminary footage, designs and assets that have not yet been deemed by Goliath Productions complete or suitable for release.
- Full ownership of all deliverables will be transferred from Goliath Productions once all drafts are approved and the project is complete. All other intellectual property, preliminary media, production assets and production tools that were accumulated during the production process remain the property of Goliath Productions.
- Goliath Productions reserves the right to use any intellectual property, preliminary media, production assets, production tools and final deliverables relating to the project for promotional purposes in a way that positively enhances the reputation of both Goliath Productions and the client.

Travel & Location

- Additional travel fees may be charged if location shooting takes place further than 60km from our address.
- Additional costs may also be calculated, quoted and charged if production encounters unforeseen location fees such as permit restrictions/ fees.

Revisions

• The client will have two opportunities for reasonable amendments before final delivery, with the first-draft reasonably representing the final quality of the completed project.

• Where changes are either not reasonable, requested after the client approves the final-draft or work is requested that is beyond the original scope of the project, additional fees will be calculated, quoted and charged at an hourly rate.

Delivery

- If project timelines have been agreed upon, Goliath Productions will use all reasonable measures to
 deliver the project within the agreed timeframe. However, if circumstances arise where the project
 deliverables cannot be delivered within those agreed timeframes, Goliath Productions will use all
 reasonable efforts to deliver the final project within a satisfactory timeframe thereafter the agreed
 delivery dates.
- Goliath Productions will not be held responsible for failing to reach agreed timeframes if such reasons are a direct result of negligence from the client, untimely responses or payments from the client or circumstances that are out of the control of Goliath Productions.

Archiving

• The project will be stored for two years on external storage devices by Goliath Productions.

Termination Provisions

- If at any stage after project commencement the client wishes Goliath Productions to cease work, the client must notify Goliath Productions in writing as soon as reasonably possible.
- The client agrees to cede the booking fees placed to commence the project, and if deemed necessary by Goliath Productions, the client also agrees to pay for any additional costs that Goliath Productions may have accrued to complete the project up until the date of termination.

Studio Rules

House Rules

- The studio *must* be left in the condition it was entered, which includes studio-provided furniture and props being carefully placed back where they were found. Activities that could permanently or temporarily damage our studio, building, fixtures, fittings, furniture, props or hired equipment will result in the immediate shutdown of the studio. This includes activities that would require professional cleaning services to rectify temporary damage such as smoke flares, heavy body makeup, fake blood, etc.
- Food and drinks are not allowed within the themed spaces. Please eat outside or in the break area in the back of the studio.
- Strictly no smoking in the studio or within 20m of the studio entry.
- No pets unless previously approved.

Access Rules

- Access will not be granted before the booking period starts and bump-out *must* be completed by the end of the booking period. Overtime fees will apply.
- To avoid handover congestion, please do not arrive any more than 15 minutes prior to the start of your booking period unless previously discussed.
- Please ensure all attendees have vacated the studio by the end of the booking period to avoid overtime fees and awkward late handovers.
- We have a limit of 15 attendees for media productions. Please contact us directly if you'd like to book this space but exceed this limit.
- General rubbish must be placed in the provided bins and any excessive rubbish (eg. Large disposable set pieces and props) must be taken from the premises by the hirer.

Furniture & Prop Rules

- Furniture and props may be rearranged, however, everything will need to be placed back in its original position by the end of the booking period. Please note that some of our items are vintage and require a great deal of care when repositioning and need to be lifted not dragged.
- No standing on the furniture, or using the furniture in a way that could damage it (eg. sitting on the back of the couches).
- Heavy body make-up is *not* permitted on furniture as it stains it.
- Furniture may not be moved outside the building unless previously approved.

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